

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Council on
Monday 7th December 2020 at 8:00pm
by remote scheduled Zoom meeting, the joining instructions for which are set out below,
for the transaction of the business on the agenda below.

Join Zoom Meeting

<https://us02web.zoom.us/j/84872671655?pwd=cnhpUXNVSmVZcjNhME9COXBtMmQrZz09>

Meeting ID: 848 7267 1655

Passcode: 931387

One tap mobile

You can also dial in direct from your mobile or landline on the numbers below:

[+44 203 481 5240](tel:+442034815240)

[+44 131 460 1196](tel:+441314601196)

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[+44 203 481 5237](tel:+442034815237)

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to join and where public input will be invited.

AGENDA

- 20.12.01 Apologies for absence to be noted or approved.
- 20.12.02
 - 2.1 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items
 - 2.2 To receive declarations of lobbying for planning matters on the agenda their nature, including gifts of hospitality exceeding £25
 - 2.3 To receive requests for dispensations
 - 2.4 To note any additions and/or deletions to the Council's Register of Interests.
- 20.12.03 Proposal: Cllr Schofield**
That the Minutes of the Parish Council Meeting held on 5th October 2020, be agreed as a true record.
- 20.12.04 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
 - 4.1 SALC Updates
 - 4.2 Suffolk County Council
 - Test & Trace support payments for most vulnerable
 - Highways England notification of A14 Roadworks
 - Be a Message Cascader
 - Keep Suffolk Safe
 - Home but not Alone
 - 4.3 Babergh Mid Suffolk District Councils
 - Support from Citizens's Advice
 - New digital parking
 - Consultation on Revised CIL Charging Rates
 - Tax Base

Hilary Workman: Clerk to Drinkstone Parish Council

123 York Road, Bury St Edmunds, IP33 3EG

Telephone: 07988 643772 **Email:** drinkstoneclerk@gmail.com

- 4.4 Office for National Statistics – Census 2021 Engagement
- 4.5 Quiet Lanes Suffolk
- 4.6 The Sicon Foundation
- 4.7 Elmswell Parish Council – Play Area Safety Inspection Training
- 4.8 Suffolk Community Foundation – Surviving Winter
- 4.9 Suffolk Art Link – Creative Programme with Make, Do and Friends
- 20.12.05 Public comment or question invited on any Agenda item.
- 20.12.06 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 6.1 Cllr Penny Otton - Suffolk County & Mid Suffolk District Councils
- 6.2 Cllr Richard Edmondson - Allotments (*circulated*)
- 6.2.1 Proposal: Cllr Edmondson**
- (i) **to increase the rent on the Rattlesden Road land leased by Lucy Blake to £65 from December 2021.**
- (ii) **to authorise the cost of purchasing 5 wooden compost bins for the Rattlesden Road allotments at a cost of £67.99 each (£339.95 incl. VAT)**
- (iii) **to authorise the cost of purchasing a reconditioned lawn mower for the Gedding Road allotments for £150.**
- 6.3 Cllr Janet Elnaugh - Planning & Community Engagement (*circulated*)
- 6.3.1** To consider proposals for the purchase of play equipment and take action as appropriate
- 6.3.2 Proposal: Cllr Elnaugh**
- To authorise the cost of purchasing:**
- (i) **Aerial runway 25m including delivery and installation, welfare facilities on-site and on-site container storage, Black Grasslock surfacing at not more than £10,152.25 + VAT;**
- (ii) **Nest/basket type swing including delivery and installation welfare facilities on-site and on-site container storage, Black Grasslock surfacing at not more than £4937.20 +VAT**
- 6.4 Gary Hembra - Playing field and play equipment
- 6.5 Cllr Peter Holborn - Tree Warden (*circulated*)
- 6.6 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
- 6.7 Cllr Haslett Schofield - Footpaths & Byeways
- 6.8 Cllr P Selvey - Highways
- 6.8.1 To consider arrangements for SID/VAS project and take action as appropriate (*circulated*); and
- 6.8.2 Proposal: Cllr Selvey**
- To authorise the cost of funding the purchase of and SID device and associated brackets and fixings, at a cost of £1983.95 plus VAT (£1000 funding from approved locality grant).**
- 20.12.07 To note the clerks report
- 7.1 The Council's response to the consultation on the planning white paper was reported to NALC.
- 7.3 The VAT126 claim for quarters 1 & 2 of this financial year has been paid.
- 7.4 That an expression of interest in Quiet Lanes has been registered with Suffolk County Council.
- 20.12.08 To note proposals for a four year plan for the Parish Council and take action as appropriate.

20.12.09**9.1** To note the following income:

	Description	£
9.1.1	BMSDC – 2 nd Precept Payment	£4460.00
9.1.2	BMSDC – Community Infrastructure Levy payment	£8731.43
9.1.3	HMRC – VAT 126 Refund	£238.90
9.1.4	Lloyds Bank – refund through DD indemnity scheme (Allotments)	£120.15
9.1.5	National Networks (Wayleave) – Allotments	£56.99
9.1.6	Allotment Gardens Grazing Land – Allotments	£52.00
9.1.7	National Networks (Wayleave) - Allotments	£113.98

9.2 To consider the following payments for authorisation:

	Description	£
9.2.1	BMSDC – Annual Play Inspection #2000113436	£60.82

9.3 Proposal:**That the expenses listed above (9.1-9.3) be authorised for payment.****9.4** To note the following payments previously authorised:

	Description	£
9.4.1	Top Garden Services (September cut) #19 (Min.Ref.20.06.7.2)	£75.00
9.4.2	Clerk Salary Period 7 (Oct '20) (Min.Ref.20.06.7.2)	£247.55
9.4.3	CAS Business Services (Insurance Premium) (Min. Ref 20.08 refers	£331.97
9.4.4	Clerk Salary Period 8 (Nov '20) (Min.Ref.20.06.7.2)	£247.35
9.4.5	Top Garden Services (October Cut) #20 (Min.Ref.20.06.7.2)	£112.50
9.4.6	SALC – Birketts Planning Webinar #23715 (Min.Ref.20.06.7.2)	£30.00
9.4.7	SALC – Birketts Planning Webinar #23905 (Min.Ref.20.06.7.2)	£30.00

9.4 To note the current account balances and reconciliation to 30 November 2020, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.**20.12.10**To note the draft budget proposals (tabled and circulated as **DPC.20.09.01**) and **take action as appropriate.**

20.12.11

To note the following Planning results as notified by MSDC:

- 11.1 DC/20/03413** - Application for Listed Building Consent
Application for Listed Building Consent - Erection of glazed link between the main house and studio to create additional living space and replacement of 2no rear first floor windows on dormas from sash to casement as per Schedule of Works
Tanwood, The Street, Drinkstone, Bury St Edmunds Suffolk IP30 9SR
BMSDC: Grant **DPC:** No Comment
- 11.2 DC/20/03665** - Application for Outline Planning Permission. (Access to be considered) Erection of 1no detached single-storey dwelling and garage. Construction of new vehicular access.
Ivy Cottage, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TN
Report DPC.20.12.05 (circulated)
BMSDC: Refused **DPC:** Objection
- 11.3 DC/20/03754** - Application for Approval of Reserved Matters following Outline Planning Permission DC/19/01959 - Appearance, Landscaping, Layout and Scale for Erection of a single storey dwelling and garage
Land West Of, The Street, Drinkstone, Suffolk
BMSDC: Refused **DPC:** No Objections
Hilary Workman: Clerk to Drinkstone Parish Council
123 York Road, Bury St Edmunds, IP33 3EG
Telephone: 07988 643772 **Email:** drinkstoneclerk@gmail.com

- 11.4 DC/20/03889** Application under S73 for removal or variation of condition relating to DC/19/05778 and DC/19/05779 - Condition 2(approved plans and documents) Alterations as drawing 4027-13C received 04/09/2020.
Rookery Farm, Gedding Road, Drinkstone, Bury St Edmunds IP30 9SZ
BMSDC: Granted **DPC:** No Comments
- 11.5 DC/20/03981** - Full Application - Erection of 1No two storey dwelling (following demolition of existing bungalow) amended scheme to approved DC/19/05714.
BDMSC: Granted **DPC:** No Comments
Hammond Lodge, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TL
- 11.6 DC/20/04101** - Householder application
Erection of glazed link between the main house and studio to create additional living space and replacement of 2no rear first floor windows on dormas from sash to casement as per Schedule of Works
Tanwood, The Street, Drinkstone, Bury St Edmunds Suffolk IP30 9S
BMSDC: Granted **DPC:** No Comment
- 11.7 DC/20/04407** - Discharge of Conditions Application
Condition 3 (Fenestration) and Condition 4 (Agreement of Roofing Materials)
Parkfield, Beyton Road, Drinkstone, Bury St Edmunds IP30 9SS
BMSDC: Granted **No consultation with DPC**

20.12.12

To note the following Planning applications notified by MSDC for comment.

- 12.1 DC/20/05201 – Application for Listed Building Consent**
Erection of a single storey rear extension; Erection of extension and alterations to outbuilding to form annexed accommodation; Erection of walled garden and green house (following removal of tennis court) revisions to DC/20/02960 .
Rookery Farm, Gedding Road, Drinkstone, Bury St Edmunds IP30 9SZ
- 12.2 DC/20/05301** - Householder Planning Application
Erection of single storey side extension (linking garage with utility room).
Rosings, Rattlesden Road, Drinkstone, Bury St Edmunds IP30 9TL
- 12.3 DC/20/05249** - Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents), Condition 3 (Construction Management), Condition 4 (Provision of Parking) and Condition 6 (Occupation/Restriction) of planning permission DC/17/03975 dated 25/10/2017
Erection of replacement dwelling (following demolition of existing dwelling); Alterations to existing property to include erection of pitched roof, front facing gable and two storey rear and side extensions; Erection of 1 no. garage with store, and 1 no. garage with living accommodation over first floor.
Report DC.20.12.02 refers.
Yew Tree Farm Cottage, Cross Street, Drinkstone, Bury St Edmunds IP30 9TP
- 12.4 Proposal: Cllr Elnaugh**
That the Clerk makes known the Council’s comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.

20.12.13

To note the following Planning matters for information, to be noted or for inclusion on a future agenda.

- 13.1 13.1.1** To note the recent consultation on Babergh Mid Suffolk’s Pre-submission Local Plan (tabled and circulated as **DPC.20.12.03**) and take action as appropriate
- 13.1.2 Proposal: Cllr Elnaugh**
To approve the draft response to the BMSDC consultation on the pre-submission Local Plan (DPC.20.12.05 refers) subject to any agreed changes and submit the response accordingly.

- 13.2 13.2.1 To consider a parish council approach when its attention is brought to breaches of planning consents or conditions (tabled and circulated as **DPC.20.12.04**) and take action as appropriate.
- 13.2.2 Proposal: Cllr Schofield**
To update the parish Council's Scheme of Delegation to delegate to the clerk, in consultation with the Portfolio holder for Planning, the authority to report any identified planning breach within the parish of Drinkstone to the Chief Planning Officer, Sustainable Communities at Mid Suffolk District Council.
- 13.2.3 **Proposal: Cllr Schofield**
To update the parish Council's Scheme of Delegation to delegate to the clerk, in consultation with the Tree Warden, the authority to report any actions to trees protected by preservation orders to the Chief Planning Officer, Sustainable Communities at Mid Suffolk District Council
- 20.12.14 To note an update on Registration of Parish Lands and take action as appropriate.
- 20.12.15 To consider the proposed dates for meetings throughout 2021 (tabled and circulated as **DPC.20.12.05**) and take action as appropriate.
- 20.12.16 Update on Website Accessibility Regulations (tabled and circulated as **DPC.20.12.06**) and take action as appropriate.
- 20.12.17 Public comment or questions on any matter of Council business.
- 20.12.18 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 20.12.219 To confirm that the scheduled date for the next meeting is Monday 11th January 2020 either at the village hall, or by remote zoom meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/87507729939?pwd=WmZkenZkaUxpbTF5U3A1MjFESFhtUT09>
Meeting ID: 875 0772 9939
Passcode: 245997
You can also dial in direct from your mobile or landline on the numbers below:
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- 20.12.20 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council